



CITY OF BELLEVUE TAX DIVISION

HELPFUL PHONE NUMBERS

City of Bellevue Tax Division (425) 452-6851

Location: City Hall Lobby Level
450 110th AVE NE
Bellevue, WA 98004

Office Hours:
Monday - Friday 8:00 AM – 5:00 PM

Mailing: PO Box 90012
Bellevue, WA 98009-9012

Web Address:
www.bellevuewa.gov/bellevue_taxes.htm

All businesses operating in Bellevue are required to register with the City and report business and occupation taxes. You can apply for your business license online, at City Hall's Service First or by mail. The business registration process generally takes two to six weeks. The quickest method is to apply online. When we receive your application, the review and approval process will be as follows:

1. Applications are routed to Washington State Department of Licensing Master License Service (MLS) for data and payment processing.
2. City of Bellevue reviews the applications for approval. Developmental Services reviews applications with a Bellevue business location for zoning code adherence. (425) 452-4188.
3. Approved applications are processed and a Registration Certificate is mailed to the applicant by the MLS. Bellevue will send any applicable tax returns and a "Guide to the City's Business & Occupation Tax" to the taxpayer. The guide provides a general overview of the tax and licensing requirements. Please note the City of Bellevue license is an additional endorsement on your Washington State Registration Certificate.

Listed below are telephone numbers for state and local agencies that may be helpful to your business:

City of Bellevue Agencies:

Information425-452-6800
Development Services
Permits425-452-6800
Zoning425-452-4188

Washington State Agencies:

Attorney General, Consumer Protection Division.....206-464-6684
Business Assistance Center 1-800-237-1233
Department of Revenue (for tax questions)..... 1-800-647-7706
Tax Express Information System 1-800-334-8969
Department of Licensing (Business & Professional Licensing).....360-664-1400

****Master Business Applications are also available at these two Bellevue locations:**

Employment Security Tax Office, 1530 – 140th Avenue NE, STE 100, (425) 649-4388
Dept. of Labor & Industries, 616 – 120th Avenue NE, STE C-201, (425) 990-1400

Department of Labor & Industries:
Employer Account Information.....206-515-2780

Contractors Registration.....	1-800-647-0982
Receptionist.....	206-515-2800
Driver's Licensing (525 – 156 th Avenue SE)	425-649-4281
Minority & Women's Business Enterprises	360-753-9693
Secretary of State (to Incorporate)	360-753-7115
State Information.....	1-800-321-2808
Washington State Gambling Commission.....	1-800-345-2529
Daycare Licensing – Children's Social & Health Services	425-649-4111

King County Agencies:

General Information	206-296-0100
Assessments.....	206-296-7300
Business Licensing.....	206-296-3504
Marriage License	206-296-2710
Partnership Recording	206-296-1570
Personal Property Assessment.....	206-296-3914
Property Tax.....	206-296-3850
Health Department (Eastgate)	206-296-4920
EDC Business Help Center	206-386-5040

Federal Agencies:

Internal Revenue Service.....	1-800-829-1040
Bellevue Office (520 – 112 th Avenue NE)	425-468-6036
Taxpayer Education Office	206-220-5776
Obtain a Federal Employer Identification Number (FEIN).....	1-866-816-2065
Small Business Administration	206-553-7310
Free Information for Small Businesses	
Service Corp of Retired Executives (SCORE).....	206-553-7320
Classes for Small Business and Free Counseling	
Department of Commerce Export Assistance Center.....	206-553-5616
US District Bankruptcy Court	206-553-7545
Computer Information.....	206-553-8543

Other:

Bellevue Chamber of Commerce	425-454-2464
Better Business Bureau	206-431-2222

Business Licensing Information for Area Cities:

Bothell	425-486-8152
Clyde Hill	425-453-7800
Issaquah.....	425-837-3102
Kent	253-856-5200
Kirkland.....	425-828-1264
Mercer Island.....	206-236-3562
Redmond	425-556-2193
Renton	425-430-6851
Seattle	206-684-8484
Sammamish.....	425-898-0660